



Notice to Regulated Air Cargo Screening Facilities 1/2023

Reminders of Regulated Air Cargo Screening Facilities Security Programme Requirements

This notice serves as a reminder to all Regulated Air Cargo Screening Facilities (RACSFs) about the requirements of RACSF Security Programme (RACSF SP) and the Handling Procedures for RACSF on the cargo screening process and timely revalidation of RACSF training.

Cargo Screening Process

2. RACSFs are reminded to comply with the requirements on cargo screening process required by the *RACSF SP Part II Section 8.3(c)*. If the security screener **cannot clear the cargo during X-ray screening** (e.g. **due to presence of high-density items¹, identification of possible threat items**), the subject cargo shall be screened using **searching by hand or physical check at piece level, or explosive trace detection (ETD)** if approval has been obtained from CAD.

3. *Handling Procedures for RACSF Part A Para. 2.6.2.9* also stated that **if a security screener detects anomalies or is uncertain about the nature of the items displayed in the x-ray image** during screening, screeners should **report to the supervisor / responsible staff of the RACSF**, who should **check against the cargo description on the shipping documents** available at the time (e.g. under the field "nature and quantity of goods" on Shipper's Letter of Instruction (SLI) or House Air Waybill (HAWB)) **and any other supplementary documents** to ascertain whether there is any anomaly. Should there be any doubts, it is advisable for the supervisor / responsible staff of the RACSF to **contact the Regulated Agent (RA) for clarifications, and request the RA's consent for an open-box check if needed.**

4. Cargo which **cannot be cleared by the security screener through the screening process** mentioned above **shall be rejected and not be assigned a SPX status**. If there is unresolved suspicion or if suspect explosive or incendiary device has been detected, the procedures stipulated in the *RACSF SP Part II Section 13(b) and (c)* shall be followed.

¹ The high-density items may be metallic items such as metal molds and compressors, lithium batteries of large capacity for electric bike, energy storage system, portable power supply, etc that may not be seen through by X-ray.

Revalidation of RACSF Training

5. RACSFs are reminded to observe the validity of the RACSF training certificates regularly. **Before expiry of the 3-year period, RACSFs shall arrange for their staff to complete the RACSF Security Training Programme and pass the Revalidation Test for revalidation of the training certificates. According to the *Handling Procedures for RACSF*, RACSFs not having any qualified personnel to take up the position of nominated persons is considered as major deficiency, which may result in suspension or de-registration of the RACSF status.**

6. **Failure to comply with the RACSF SP requirements may lead to suspension or de-registration of the company's RACSF status.**

Enquiries

7. For enquiries, please contact the CAD at 2910 8695, 2910 8696 and 2910 8697 during office hours (09:00 – 12:00; 14:00 – 17:00) daily, except Saturday, Sunday and public holidays.

24 November 2023
Aviation Security Section
Airport Standards Division
Civil Aviation Department